

City of Phoenix

APPLICATION FOR A PARADE PERMIT

Applicant's Name

Facility or Sponsor's Name

Address

Phone

Address

Phone

In accordance with Chapter 8 of the City of Phoenix Municipal Code and acting as agent for the _____, I hereby request that a permit be granted for _____ to be held on (day) _____, (date) _____ (time) _____

(Attach map of parade route if available)

The parade will consist of _____ units, consisting of _____

(type and number of units: i.e., horses, cars, floats, bikes, marchers, etc.)

I hereby declare that this parade is not to be held for any unlawful purpose and will not in any manner tend to breach the peace, unreasonably interfere with the peace and quiet of the inhabitants of the City of Phoenix, or cause any damage to or unreasonably interfere with the public use of the streets. I further declare that all fire and safety rules listed on the following page will be followed and that I and the following names persons will be persons in charge as defined on the following page.

Permittee shall hold harmless, defend and indemnify the City of Phoenix, and the City's officers, agents and employees against all losses, damages, claims, demands, actions and suits (including all attorney's fees and costs, through trial and appeal) suffered by or brought against any of them arising from Permittee's activities under this permit.

Signature of Applicant

Signature of Sponsor/Permittee

NOTE: SPECIAL CONDITIONS: IF THIS PARADE IS TO BE CONDUCTED ON A STATE HIGHWAY, YOU MUST ALSO OBTAIN PERMISSION FROM ODOT, 200 ANTELOPE ROAD, WHITE CITY, OR 97503 (541) 774-8184

PARADE PERMIT

This permit is GRANTED, based on the information provided above, with the understanding that this parade will be conducted in a lawful manner in accordance with Chapter 8 of the Phoenix Municipal Code and the rules contained on the following page.

Date Issued

City Manager

Chief of Police

Copies to: Police ____, Fire ____, Public Works ____, File ____, RVTB (mail to RVTB, 3100 Crater Lake Ave, Medford, OR 97504)

RULES GOVERNING PARADE PERMITS: To ensure reasonable safety to life and property in the operation of parade floats, automobiles, and similar conveyances within the city limits of Phoenix:

1. Materials used in construction, decoration, etc. must be flame retardant. Materials such as straw or hay must also be treated.
2. Where a person is within a flat, such as the driver, there shall be no combustible material within five (5) feet of his/her exit way.
3. Motorized floats, or floats pulled by a motorized vehicle, and automobiles shall be equipped with a fire extinguisher with a classification of at least 2A 10BC (When vehicle and trailer are connected as a single unit, one extinguisher will meet this requirement). Bicycles, motorcycles, boats and go-carts are not required to carry extinguishers.
4. Horse-drawn wagons and other non-motorized conveyances using straw or other combustibles material shall carry fire extinguishers as prescribed above.
5. NO SMOKING is allowed on any float and no person shall cause or permit any open flame upon or within the area of any float.
6. No combination of vehicles coupled together shall consist of more than two (2) vehicles.
7. Vehicles towing trailers must be equipped with a tow bar or coupling device of sufficient strength to hold the weight of the towed vehicle upon the street when operated.
8. Vehicles towing trailers shall be equipped with safety chains, connected to the towed and towing vehicles and to the tow bar to prevent the tow bar from dropping to the ground in the event the tow bar or coupling device fails.
9. Safety chains shall have no more slack than is necessary to permit proper turning.
10. A float may not exceed 40 feet in length and 13' 2" in height.
11. Vehicles and floats shall stay in their assigned position in the parade.
12. Operators of vehicles shall not have their vision obscured.
13. Persons riding on floats shall be located on the main part of the float and positioned so they will not obstruct the vision of the driver.
14. Persons shall remain on the unit to which they are assigned to the end of the parade route, except in the case of emergency.
15. No unit shall disband until reaching the destination indicated on the permit, except in case of breakdown or emergency.
16. The drinking, display, or possession of alcoholic beverages or other intoxicants or controlled substances is absolutely prohibited. City ordinances and state laws will be enforced.
17. The discharge of firearms, fireworks, or other explosive devices is prohibited. Violators will be prosecuted.
18. The throwing of objects or substances into the crowd is prohibited. Candy, balloons or small items may be dropped in front of the crowd along the street.

PERSON IN CHARGE: The permittee and any representatives named on the permit are designated as "persons in charge" under Oregon law over the area designated by the permit for the time period designated by the permit. ORS 164.205(5). This designation authorizes the persons in charge to evict and/or exclude persons from the parade and permitted area. A representative of the City of Phoenix or the City of Phoenix Police Department may revoke the person in charge designation at any time. The permittee agrees that at least one person in charge will carry a copy of the permit. If the permittee seeks to change the named persons in charge, the permittee must notify the City Manager or the Chief of Police at least three days prior to the event and obtain an amended permit.

RULES OF CONDUCT: Permittee may establish and enforce reasonable rules of conduct for members of the public attending the event, and may exclude from the event any person who refuses to follow those rules of conduct. Persons who refuse to follow Permittee's rules of conduct or who re-enter the event after having been excluded by Permittee will be deemed to have unreasonably interfered with Permittee's activities under this Permit, and will be subject to arrest or citation or exclusion from areas controlled by the Permittee.